



## TERMS & CONDITIONS OF HIRE

We would like to advise you of the following Terms & Conditions of hire. These apply to all bookings at West Park and must be agreed to by the hirer prior to any event or hire. Confirmation of any hire is deemed to be acceptance of these terms and conditions.

- All bookings will be treated as provisional until confirmation, duly signed by the client is returned to West Park. This may be by Email or post. Once received and accepted the booking becomes a formal contract and a deposit is required.
- **All arena hire bookings are subject to a 30% non-refundable deposit if cancelled, if cancelled 7 days or less before hire date the full agreed fee must be paid.**
- Hire charges must be paid on or prior to hire date. Please make cheques payable to West Park Equestrian.
- Hirers must ensure their event is covered by suitable insurance and must indemnify West Park and its owners/staff against any claim for accident, injury, loss or similar, however caused to either horse, rider or spectators.
- On arena hire days First Aid will not be provided by West Park.
- Due to circumstances beyond WP's control it may be necessary to change or cancel your booking. Where the change is considered major as decided by WP you will be offered the option to accept the change or to receive a full refund of any monies paid against the booking. WP is not responsible for any other costs, expenses or damages which may have been incurred by the client or their guest as a result of the change.
- Hirers must stick to their allocated time slot so they don't interfere with any other bookings.
- Use of the arena is at the hirer's risk. All hirers are advised to check arena before entering to ensure that it has been left in a safe condition by the previous occupant.
- All clients hosting an event are deemed responsible and must ensure full compliance with relevant Health & Safety Policies. WP reserve the right to halt any actions which we consider to be contrary to our Health and Safety Policy or which we consider unsafe.
- No smoking in arena
- All clients and their guests and customers are required to adhere to commonly accepted standards of decency and good behaviour. Racial abuse, discrimination, swearing and loud or aggressive conduct will not be tolerated. We reserve the right to ask any person on the premises to leave immediately. We reserve the right to refuse admission to any person without giving reason.
- No horses to be left tied up outside wagon or trailer.
- No mucking out onto Lorry Park.
- Litter is to be taken home with you or disposed of in bins provided.
- Children under 16 must be supervised at all times.
- Please return any equipment used back to its storage area after use unless already set up prior to hire.
- The hirer is responsible for any damage caused to the premises or equipment and must pay the total amount required to make good any such damage.
- Please poo pick during/after your hire.
- It is mandatory for all riders to wear a protective helmet to British standard EN1384 or PAS015 at ALL times while mounted on WP property. Body protectors are strongly advised and suitable footwear worn.
- Dogs must be kept on leads & under appropriate control at all times and are prohibited in Café and viewing area.
- All hirers must bring someone with them or provide contact details in case of emergency.

I AGREE TO THE TERMS & CONDITIONS, Signed .....

Date.....

Print name and organisation.....

Address.....

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Contact No.....

Email.....

Date of hire..... Hours of hire.....

Any other requests ( example- need to be in night before to set up equipment or gate opening times on day of hire).....

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Please return to – West Park Equestrian, West Park Farm, Tow law, Bishop Auckland, County Durham. DL134nr

Email – [west-park@live.co.uk](mailto:west-park@live.co.uk)

Tel – 07710040672 / 01388730880

[www.westparkequestrian.com](http://www.westparkequestrian.com)

Thank you for using WEST PARK and hope you enjoy your day.